



SOUTH CALCUTTA LAW COLLEGE

(AFFILIATED TO UNIVERSITY OF CALCUTTA)

New Campus : 57 K.N. SEN ROAD, KOLKATA - 700042 (For Correspondence)

Old Campus : 6/1, SWINHOE STREET, KOLKATA-700019

TEL: (033) 2442-8183 . E-mail: sclawedu@gmail.com

Ref No. :

Date:

NOTICE

12/11/2025

This is to inform all candidates who have been selected for admission to the **5-Year B.A.LL.B. Course** in **South Calcutta Law College** as per the **Merit List** published by the **University of Calcutta** that the **Online Admission Process** will be held as per university schedule .

IMPORTANT DETAILS

- **Online Admission Date:** As per University Schedule
- **Reporting for Verification :** Will Be announced Letter in college website

All candidates opting for **Admission** must complete the **entire online admission procedure as per university schedule.**

ADMISSION LINK:

<https://erp.southcalcuttalawcollege.ac.in/Ballbregform.aspx>

IMPORTANT INSTRUCTIONS

- Read and understand the **User Manual** carefully **before** starting the online process.
- Use a **computer or cyber café** with a **fast and stable internet connection** to avoid errors.
- Keep all required documents **ready in JPG format and required file size** before filling up the form.
- Follow the **screenshots and steps** in the User Manual for assistance.

Important Guidelines for Admission to 5-Year B.A.LL.B. Course – 2025

All candidates seeking admission to the **5-Year B.A.LL.B. Course (Session 2025)** are hereby instructed to carefully read and follow the guidelines mentioned below. Non-compliance with any of these may lead to cancellation of candidature or admission.

1. Submission of Correct Information and Documents

Candidates must ensure that all information and documents submitted during the admission process are **true and authentic**.

2. Responsibility for Incorrect Information

If any information or document submitted by the candidate (or on their behalf) is found to be **incorrect, false, or misleading**, the **candidate will be solely responsible** for the consequences, including **cancellation of candidature or admission** to the 5-Year B.A.LL.B. Course.

3. Reservation Category Certificates

Candidates applying under **SC, ST, OBC-A, OBC-B, PWD, or EWS** reservation categories must submit valid **certificates/documents issued by competent authorities** as per Government Rules and Orders. These documents must be

produced **during online form fill-up and at the time of physical document verification**, as required by the **University of Calcutta or the College**.

4. Responsibility for Incorrect or Non-Submission of Documents

Candidates are personally responsible for any **incorrect information, non-submission, or non-presentation** of documents during physical verification. Any discrepancy may lead to **cancellation of admission and registration** in accordance with the rules of the **University of Calcutta**.

5. University/College Disclaimer

The **University of Calcutta or South Calcutta Law College** will **not be held responsible** for any incorrect data uploaded online or produced physically by the candidate for the purposes of **admission, e-counselling, or e-payment**.

6. Declaration Form

Candidates must submit a **Declaration Form**, if required by the **University of Calcutta, College, or Institution** during the admission process.

7. Seat Booking and Allotment Procedure

Only those candidates who have:

- **Deposited the Seat Booking Fee, and**
- **Uploaded their documents in the University of Calcutta Admission Portal, and have been allotted a seat in South Calcutta Law College by the University, may proceed with further admission steps through the College Admission Portal. Failure to follow this procedure may result in cancellation of admission at a later stage.**

All candidates are advised to strictly adhere to the above guidelines to ensure a smooth and successful admission process.

Helpdesk mail id – sclawedu@gmail.com

Mobile No. – 7980675980

By Order,
Principal
South Calcutta Law College Law College
(Affiliated to the University of Calcutta)

Date: [12/11/2025]

Website: [www.southcalcuttalawcollege.ac.in]
